

# LEARNING & DEVELOPMENT

## Computer Assistance

### **Computer group classes OR personalized 1:1 Help .....**

A great place to start for computer novices or those looking to refresh their skills or learn new concepts!

New to computers? No worries! These sessions will set you on your way! Covering the computer basics from turning on a computer and using a mouse to creating and checking your email. Our experienced volunteer tutors take you through all Microsoft Office applications, whether it be Word, Excel, Powerpoint or Apple applications.

**Cost: \$5.00 per class session (@ 2 hours)  
\$10.00 per hour for 1:1 private lesson**

**Tuesday and Thursday mornings 9.30am – 11.30am**

**Private tuition via agreed preferred time**

